

## COUNCIL OF GOVERNORS

### PURPOSE:

The purpose of this policy is to more clearly describe the authority directed to the Multiple District 14 Council of Governors in administering the affairs of the Lions of Pennsylvania.

### GENERAL:

1. The Council of Governors of Multiple District 14 is made up of the District Governors of the seventeen (17) sub-districts in Pennsylvania and shall be the governing authority for the Lions of the State of Pennsylvania.
2. Subject to the provisions of the Constitution and By-Laws of Lions Clubs International and the powers granted therein, and the policies of the International Board of Directors, the Council of Governors shall supervise the administration of all Multiple District 14 affairs; choose such officers, hold such meetings, administer such funds, authorize such expenditures and exercise such other administrative powers as are provided for in the Constitution and By-Laws of Multiple District 14.
3. The Council of Governors shall meet no fewer than four times each year in accordance with the Constitution and By-Laws of Multiple District 14.
4. The Council of Governors and the First and Second Vice District Governors shall attend the Preliminary and General meetings of the Council of Governors. The Chairperson of the Constitution and By-Laws Committee shall be available to attend these meetings, if needed.
5. The First and Second Vice District Governors shall:
  - a. Not ask questions or participate in any discussions at the Council Meetings unless Council of Governors grants permission.
  - b. Have no voting privileges.
  - c. Be seated in a designated area assigned by the State Administrator
6. The District Governors shall be reimbursed for attending the first Council of Governors Meeting from appropriate funds designated for such purposes within the Budget of the Council of Governors if such reimbursement is not covered by Lions Clubs International. All such reimbursements shall be in accordance with Pennsylvania Lions General Reimbursement Policy and policies pertaining thereto.
7. Name badges and jacket crests shall be purchased as outlined below:
  - a. Lions Club International provides each District Governor Elect with his/her name badge.
  - b. Multiple District 14 provides one embroidered jacket crest for each District Governor.

- c. Name badges and embroidered jacket crests for the First and Second Vice District Governors are the responsibility of each sub-district and shall be purchased from Lions Club International by the outgoing District Governor or a designated district officer.

In addition the Multiple District provides a nameplate for each District Governor, the Council Chairperson and Parliamentarian. The Multiple District also gives a gift to each out-going District Governor.

- 8. The District Governors' International Convention Fund is provided for in Article VI, Section 2 sub-section d of the Multiple District By-Laws.
  - a. The District Governors' International Convention expense funds collected shall be disbursed only to and among those outgoing District Governors who attend the International Convention, subject to the Multiple District General Reimbursement Policy. The State Administrator will accumulate any unused funds and return them to the General administrative account. Funds so disbursed will not exceed the amount collected in the International Convention Fund for the Lions year of the International Convention, as budgeted by the Finance Committee and the Council of Governors. When the travel expenses submitted for the International Convention Fund exceeds the balance of the fund, reimbursements will be made proportional to all attending outgoing District Governors.
  - b. Each District Governor attending the convention shall participate in the convention by serving with the International Convention Committee, or anywhere services are needed to qualify for reimbursement from the District Governors' International Convention Fund.
- 9. PA Lions General Reimbursement Policy shall be:
  - a. For five days and four nights at the International Convention and for one day and one night at the first Council of Governors Meeting.
  - b. Transportation – all transportation shall be paid at \$0.41 per mile, jet economy fare or regular fare on bus or train whichever is the lowest. For air, bus or train an original receipt is required. Transportation reimbursement will be based on the availability of funds.
  - c. Rooms – rate at \$50.00 per night. An original receipt is required.
  - d. Meals – not to exceed \$16.00 per day. An original receipt is required. Sunday breakfast ONLY will be reimbursed if the Council of Governors is in session. No meals are reimbursed after the Council of Governors meeting has adjourned.
  - e. Expense forms are supplied to the District Governors by the State Office for the first State Council Meeting and shall be submitted under Policy 203, Section 15, Finance Committee.
- 10. Each District Governor shall submit a copy of the sub-district's surety bond to the State Office no later than sixty days after the International Convention.

Any sub-district not supplying a copy of the surety bond within the time allotted, shall not receive any funds from sub-district administrative funds.