

LIONS INTERNATIONAL YOUTH CAMP AND EXCHANGE COORDINATOR

PURPOSE:

The purpose of the Lions International Youth Camp and Exchange is to further the third Purpose of Lionism, which is: "To create and foster a spirit of understanding among the people of the world."

GENERAL:

1. The Lions International Youth Camp and Exchange program for MD 14 and for sub-districts of MD 14, shall be implemented and administered solely in accordance with policy established and amended from time to time by the Board of Directors of Lions Clubs International.

2. The Coordinator shall serve a three year term and this position may be appointed from any district in the Multiple District.

The coordinator shall not be reappointed at the end of the term but may be reappointed after three years.

The Coordinator is subject to an annual performance review by the Council Chairperson, Vice Council Chairperson and the State Administrator.

3. The immediate past Coordinator shall automatically become the advisor to the new Coordinator for a period of up to two years and shall serve with no reimbursement.

4. The objectives of the Lions International Youth Camp and Exchange are:
 - a. To bring young people into contact with youth and adults of other countries.
 - b. To share family and community life of another culture.
 - c. To promote international understanding and goodwill throughout the world of Lionism.

5. A Lion serving as the Coordinator shall:
 - a. Have a knowledge and understanding of the Youth camp and Exchange Program as outlined by LCI.
 - b. Have worked with Leo Clubs and/or community and/or church groups that have youth programs and/or boy/girl scout groups.
 - c. Promote and make presentations about the program to Lion districts and other organizations interested in the program.
 - d. Contact LCI to obtain a list of multiple district coordinators/chairpersons in other countries and create a line of communications for sending and receiving youths for the program.
 - e. Provide the sub-district chairpersons and District Governors with information regarding the youth exchange program in a timely basis through e-mails, articles on the Pennsylvania Lions web site and The Pride magazine

- f. Work in close coordination with the State Administrator and provide any and all information pertaining to the program to the State Office on a timely basis. At a minimum, such information shall include, but not be limited to, copies of all correspondence, names, addresses, telephone numbers of contacts worldwide and of youth participants, and copies of each Youth Exchange Application.
 - g. Assist any sub-districts or Lions clubs interested in sponsoring a Youth Camp as outlined and posted on the LCI web site according to the LCI board policy manual. When a youth camp is proposed, the Coordinator shall present an outline of the program for the Council of Governors approval and present a final report to Council of Governors upon completion of the camp.
 - h. Report at the second Council of Governors Meeting for the Winter Exchange and at the third Council of Governors meeting for the Summer Exchange. The reports should contain detailed information about the winter and summer exchange. The Coordinator may submit a written report for the first State Council meeting or address the Council of Governors if the Coordinator has an action item.
 - i. Submit two articles for publication in July/August/September and January/February/March editions of The Pride magazine.
 - j. Submit a budget to the Finance Committee prior to December 31 for the next Lion year.
6. The Youth Exchange Pin is not a trading pin and shall not be sold (pins are only given to the youth exchange students).
- a. The State Office shall maintain an inventory of pins for distribution to Lions International Youth Camp and Exchange Coordinator when there are exchange students in the multiple district. The State Administrator shall inform the Coordinator when there are 50 pins in inventory. The Coordinator will make the reorder a line item in next year's budget.
 - b. The Lions International Youth Camp and Exchange Coordinator shall send the State Office a copy of the student's application as required in paragraph 5, section (f) and the number of pins for the student.
 - c. Distribution policy – number of pins per student:
 - i. Student
 - ii. Sponsoring Club
 - iii. Youth Exchange Chairperson
 - iv. Host family (if a pin or a banner is received from the family)