

DIABETES PROGRAM COORDINATOR

PURPOSE:

This policy sets forth the duties and responsibilities charged to the Multiple District Diabetes Coordinator by the Council of Governors and Lions Clubs International.

GENERAL:

1. The Coordinator will serve a three-year term and may be reappointed. The appointment may be made from any sub-district in the multiple district. A Lion interested in serving as coordinator will submit a written resume and a letter of intent in accordance with policy 401. The initial coordinator appointment will be made at the adoption of this policy and will thereafter be appointed at the fourth State Council Meeting held in conjunction with the State Convention.
2. Operate in conjunction with Council of Governors, Council Chair, and Multiple District Global Service Team Coordinator.
3. Responsibilities of the Diabetes Coordinator:
 - a. Encourage all Districts in Multiple District 14 to participate in the Diabetes Program.
 - b. Encourage each sub-district to follow the International Association and Multiple District 14 guidelines in establishing and administering the Diabetes Program.
 - c. Inform each District Coordinator or Chairperson with various promotional materials, ideas, available programs and other resources on diabetes awareness, prevention and control.
 - d. Evaluate the effectiveness of current diabetes projects; develop goals and an overall action plan; inform lions through the multiple district website and Pride magazine.
 - e. Motivate Lions to undertake service projects that:
 - i. Support efforts leading to the control and treatment of diabetes and its complications.
 - ii. Promote diabetes awareness, education and prevention.
 - iii. Provide programs and assistance to underserved children and adults who are living with diabetes.
 - f. Form a news network among the members of the Council of Governors and individual Sub-District Coordinators to promote ideas, encourage competition and amplify participation.

- g. Provide a list of Chapters of the American Diabetes Association to each Sub-District Coordinator for his/her use. (Such a list can be obtained from the American Diabetes Association, 2 Park Avenue, New York, NY)
- h. Present a report of the activities of the State Program to the Council of Governors at their fourth Council Meeting or other meetings when called upon to do so.

Reimbursement subject to Policy 204: General Reimbursement Policy.

- 4. Travel throughout the Multiple District, if requested by a district or club, to assist any District Childhood Cancer Coordinator. Travel expenses incurred will be the obligation of the district, club, or other events.
- 5. The Coordinator will submit a budget for reporting to the Council of Governors. This must be submitted to the Finance Committee prior to November 30th for the next Lions year.