

## STATE GENERAL COUNSEL

### PURPOSE:

The purpose of this policy is to set forth guidelines to assist the General Counsel of the Pennsylvania State Council of Lions Clubs (State General Counsel) as to his/her duties and responsibilities.

### GENERAL

1. The State General Counsel for MD 14 shall be appointed at the District Governor Elect Preliminary meeting. The General Counsel term will begin to coincide with the date that the District Governors are officially installed. The General Counsel will serve for a one-year term and may be reappointed to the position.
2. The State General Counsel shall:
  - a. Be a Pennsylvania Lion in good standing.
  - b. Be an Attorney at Law and licensed by the Pennsylvania Bar Association to practice law in the state of Pennsylvania.
  - c. Have knowledge of LCI Legal Policies, the MD 14 Constitutional and By-Laws and Policy Manual.
3. The duties and responsibilities of the State General Counsel are:
  - a. To advise the Council of Governors on all legal matters.
  - b. To review all contracts to see that all the terms within said contracts presented for review are consistent with the Constitution and By-Laws and the State Council Policies and are correct and ready for signing.
4. The State General Counsel shall attend all of the State Council of Governors meetings, the State Convention and MD 14 State Committee meetings when requested, if possible.
5. Expenses for the State General Counsel will be subject to the Pennsylvania General Reimbursement policy to the amount budgeted for the position.