

## PRIVACY POLICY

### PURPOSE:

This policy sets forth the procedures to be followed to protect private information.

### GENERAL:

1. Multiple District 14 recognizes the importance of protecting the private information of our members. Multiple District 14 collects personal information regarding Lions club members to facilitate communications with and between our members. This information is to be used solely to further its purpose including that “to unite the clubs in bonds of friendship, good fellowship and mutual understanding” and to conduct its necessary operational activities including:
  - a. Dues and other billings
  - b. Distribution of The Pride magazine and membership/officers information and updates.
  - c. Contact information for Lion leaders at the Multiple District, sub-district and club levels
  - d. Purposes and objects as determined by the State Council of Governors
  - e. Disclosure of information as required by law or which is pertinent to judicial or governmental investigations.
2. A procedure for permission to obtain information from the Multiple District 14 office shall be as follows:
  - a. State in writing the reason for obtaining the information.
  - b. The request must be approved by the Council of Governors.
  - c. The person requesting the information shall sign an agreement as outlined by our Legal Counsel.
  - d. Any person, company, or organization requesting district information shall be referred to the District Governor of that sub-district.

The Pennsylvania approved State Committees and Pennsylvania Foundations may request a copy of district directories on an individual basis from each District Governor.

The Multiple District 14 directory and district directories shall not be available on the website.

**AGREEMENT TO USE MAILING LIST**

THIS AGREEMENT by and between the Pennsylvania State Council of Lions Clubs located at 949 East Park Drive, Harrisburg, Pennsylvania, hereinafter named GRANTOR, AND

List name and address of the group, company, or organization, hereinafter named GRANTEE, dated this \_\_\_\_\_ day of \_\_\_\_\_ in the Year of \_\_\_\_\_, hereby agree as follows:

WHEREAS, the GRANTOR hereby agrees to grant permission to the GRANTEE to use the GRANTOR'S mailing list of clubs within its jurisdiction for one, and only one, mailing to said clubs, AND

WHEREAS, the GRANTEE agrees that the mailing list that it receives from the GRANTOR will NOT be distributed to any other organization, group company or individual without the written consent of the GRANTOR, AND

WHEREAS, in consideration of the use of said MAILING LIST, the GRANTEE hereby agrees to pay to the GRANTOR the sum of \$\_\_\_\_\_. Said money shall be paid to the GRANTOR upon the signing of this agreement.

THEREFORE, the duly authorized individuals hereby sign this Agreement on behalf of the aforesaid organizations.

\_\_\_\_\_ (SEAL)

\_\_\_\_\_ (SEAL)

Robert McComas  
Administrator  
Pennsylvania State Council of  
Lions Clubs

Name  
Position  
Organization