

## **PA LIONS BEACON LODGE COORDINATOR**

### **PURPOSE:**

The principle function of the PA Lions Beacon Lodge Coordinator is to act as a liaison between the Council of Governors and the Board of Directors of Pennsylvania Lions Beacon Lodge Camp.

### **GENERAL:**

1. The Coordinator shall be a member in good standing in a Lions Club in Multiple District 14, adhere to the provisions of Policy 401, and shall be the President or Vice President of the Board of Directors or Executive Director of Pennsylvania Lions Beacon Lodge.
2. The Pennsylvania Lions Beacon Lodge Camp Board of Directors shall recommend a Coordinator to the Council of Governors prior to the annual appointment at the Fourth Council of Governors Meeting held in conjunction with the State Convention. The proposed Coordinator is subject to review, approval and appointment by the Council of Governors.
3. The responsibilities of the Coordinator shall include, but not be limited to, the following:
  - a. Provide the Council of Governors with the needs, aims, goals, programs and fund raising projects of Pennsylvania Lions Beacon Lodge Camp as they would relate to the Lions of Pennsylvania.
  - b. Provide the Pennsylvania Lions Beacon Lodge Camp with information, thoughts, questions and recommendations from the Council of Governors.
  - c. Be available to the Pennsylvania Lions Beacon Lodge Camp for consultations regarding projects and programs in relationship to the Lions and the Council of Governors.
  - d. Act as a Coordinator for any program substantially and financially supported by the Lions. Further, to provide the Council of Governors and the State Administrator with data that may be published in monthly publications of the Districts in promoting the various requirements of the Pennsylvania Lions Beacon Lodge Camp.
4. All special fundraising projects pertaining to the Lions of Pennsylvania (Multiple District 14) instituted by the Board of Directors of the Camp shall be in accordance with Policy 111, Multiple District 14 State Projects.
5. The Coordinator shall report to the Council of Governors at the Second Council of Governors Meeting and to the delegates at the General Session of the State Convention.

The Coordinator may request to make a presentation at the First or Third Council of Governors Meeting only if Beacon Lodge wishes to present an action item or if requested to appear by the Council of Governors.

The Beacon Lodge Coordinator or another specified officer shall submit an article for publication in the January/February/March edition of The Pride magazine. The article shall contain information about the camp's current activities and achievements for the past Lions year.

6. The Beacon Lodge Board of Directors is required to supply the Council of Governors and the State Office with its Constitution and By-Laws, written minutes of the quarterly Board of Directors meeting, quarterly financial statements and a copy of the annual audit report.